

3. Management of Institutional Funds:

- i. Funds(BF, AF, PTA etc.) used/spent for Institutional Development/ student welfare)
- ii. Periodic audit
- iii. Settlement of bills/advances within a specified time frame.

4.3 (i-iii) Management of Institution funds.

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Management of Institutional Funds and Administrative Records for the Financial Year 2024-25

S.No.	Name of Funds	Receipts	Used/Spent	Remarks
(i) 1.	Building Fund	29,758/-	23,669/- (79.53%)	Institutional Development(ID)
2.	Amalgamated Fund	3,46,604/-	4,78,262/- (137.98%)	Students welfare (SW)
3.	PTA	1,35,852/-	1,41,833/- (104.40%)	ID & SW
ii	Periodic Audit	---	---	No
iii	Settlement of bills/advances within a specified time frame	---	---	Yes
7.	Regular Updation of Service Books /Service Records	--	--	Yes
8.	Timely Submission of ACRs	--	--	Yes
9.	Prompt Response to official Correspondence	--	--	Yes
10.	Proper maintenance of official records (Cash books/Stock registers, Fund registers, Leave records, Fine fund etc.)	--	--	Yes



21-1
Principal
G. C. Jukhala
Bilaspur (H. P.)